

Submission Guidelines for “*Journal of Educational Practice and Research*”

1991.11.13 Approved in the Executive Meeting
2008.2.29 Revised and approved by the Editorial Committee
2008.9.3 Revised and approved by the Editorial Committee
2009.10.26 Revised and approved by the Editorial Committee
2011.6.3 Revised and approved by the Editorial Committee
2011.11.1 Revised and approved by the Editorial Committee
2013.1.30 Revised and approved by the Editorial Committee
2015.9.11 Revised and approved by the Editorial Committee
2016.10.7 Revised and approved by the Editorial Committee
2020.9.9 Revised and approved by the Editorial Committee
2021.4.9 Revised and approved by the Editorial Committee
2023.4.21 Revised and approved by the Editorial Committee
2025.2.13 Revised and approved by the Editorial Committee
2025.4.18 Revised and approved by the Editorial Committee
2026.3.31 Revised and approved by the Editorial Committee

Article 1. The “Journal of Educational Practice and Research” issued by the National Taipei University of Education is an academic research journal that publishes research results and discourses related to education. The journal’s primary readers are domestic and foreign practitioners and researchers of education/learning/teaching. This journal takes educational practice as its core concern, and accepts papers in the fields of educational administration and policy, curriculum and instruction, educational psychology and counseling, and teacher education. We welcome any thoughts and research that can promote educational practice or enhance its practical significance.

Article 2. This journal accepts research papers, research notes, literature reviews, and comments and responses in Chinese or English.

- (1) Research papers: original unpublished academic papers.
- (2) Research notes: empirical research findings with foresight and innovation, as well as discussions on specific issues arising from data analysis or methodological inquiry, may advance a new theoretical perspective, propose a methodological approach, or offer a novel conceptualization.
- (3) Literature review: systematic review and analysis of relevant literature on a specific topic.

In addition to the categories, this journal also actively calls important and forward-looking articles.

- Article 3. This journal is a bi-annual journal, with 1 volume (2 issues) published each year in June and December respectively. Starting from 2024, this journal shall be changed to 1 volume (3 issues) published each year in April, August, and December respectively.
- Article 4. This journal accepts manuscripts throughout the year. Manuscripts will be reviewed as soon as they are received. After passing the preliminary review, an initial review will be conducted. The principle is to respond to the initial review comments within 3 months after the review fee is paid. Extensions may be granted if necessary.
- Article 5. The upper limit for the number of words in the paper: the upper word limit for research papers, research notes, literature reviews, and Chinese papers is 20,000 words. The upper limit for English papers is 10,000 words, including references, attachments, and non-textual illustrations, tables, and sheets. For comments and responses, the upper word limit for Chinese papers is 5,000 words, and the upper limit for English papers is 2,000 words.
- Article 6. This journal accepts online submissions. First-time contributors should register as members and fill out the "Contributor Basic Information Form". Submissions should be typed horizontally on an A4 -sized computer (with MingLiU font, size 12-, and 1.5-line spacing) and saved as a PDF file before uploading to the submission system.

The first page of research papers, research notes, and literature reviews should include a Chinese title, abstract (within 1,000 words), and keywords (within 5 words). The second page should include an English title, abstract (within 800 words), and keywords (within 5 words). Content should be presented in paragraphs and cover elements such as research objectives, main theories and literature, research design and methods, research conclusions and originality, and practical suggestions and applications. Please do not include any personal information such as names or affiliations in the main text of the paper or the Chinese and English abstracts.

The paragraph numbers of the research paper should be marked using the following format: I., i., (i), 1., (1).

- Article 7. References and citation methods in submitted manuscripts should be written in accordance with the latest version of APA format (see the "Educational Practice and Research Papers Citation Style" for more details). If the manuscript does not comply with this requirement, the journal may reject it or ask the author to revise it before resubmission. Figures should be created and archived directly from computer files or drawn in ink on white paper, and should be neat and clear.

Article 8. If a manuscript is accepted for publication, the author must include a Chinese bibliography translated from English before publication. The bibliography following the English translation must also be in the latest APA format. If there are any sources of funding or support, or assistance in the research and writing process, please indicate this in the acknowledgments section at the end of the manuscript, such as: the commissioning institution, research team, those who aided, and the details of their assistance. If the manuscript is a rewrite of a master's or doctoral thesis, it must be noted upon publication that "This research is a rewrite of a master's or doctoral thesis, and the supervising professor is Professor □□□".

Article 9. This journal adopts a two-way anonymous review system. The review procedures and payment conditions are as follows:

- (1) Formal review: confirm whether the paper meets the form requirements (including basic information of the submitter, number of words, writing style).
- (2) Preliminary review: papers that have passed the formal review will be preliminary reviewed based on the theme of the paper, the purpose of this journal, the literature review, research methods, and results. In principle, this review will be completed within 15 working days after receiving the paper.
- (3) Initial review: Manuscripts that pass the preliminary review must pay a review fee of NT \$ 3,000 starting from May 1, 2026. Please remit the fee to the school's designated account as notified. Manuscripts that fail to pay the fee as notified will not be processed for preliminary review.

The paper needs to be initially reviewed by at least two experts and scholars in related fields. For papers that have been requested to perform a revision after the review, please revise and reply to each comment one after the other.

- (4) Secondary review: after the papers have passed their preliminary reviews, commission the responsible editors of each article to review all comments, the author's past revisions, and replies to comments, as well as the overall quality of the paper, and provide suggestions for publication or further revisions. The committee will then deliberate to decide whether to publish the paper.
- (5) If a manuscript is published, a publication fee of NT\$ 6,000 per article must be paid starting from May 1, 2016. Please remit the payment to the school's designated account as notified. Manuscripts that are not paid as notified will not be published.
- (6) If a paper has requested withdrawal during the initial review, secondary review or before publication, the author's future submissions will not be accepted for two years.

- (7) Manuscripts that have not been revised within two weeks after the revision deadline will be considered rejected.
- (8) Once a manuscript enters the initial review stage, no additions or adjustments to authors will be accepted.

Article 10. After an article submitted to this journal undergoes preliminary review, should the reviewing editor recommend that the paper be returned, the paper shall be further reviewed by the chief editor or associate editors and shall be returned only with the consent of the chief editor. The specific criteria for the return of papers after the preliminary review are as follows:

- (1) The theme of the paper is not education-related research.
- (2) The paper is not an academic research paper.
- (3) The literature review fails to support the research: (A) The literature review is not related to the research objectives, or more than 1/3 of it is not related, and it is considered too lax, shallow, or unfocussed to support the research; (B) The research concepts are confusing, theoretically incorrect, or obviously insufficient, displaying discontinuity of concepts, lack of coherence, or failure to address the research objectives.
- (4) The research methods fail to achieve the research objectives: (A) Improper or incorrect research methods, including improper or obvious errors in research design, research scope, research data collection, research sampling, research variables, and research tools such as questionnaire content and statistical methods, which are difficult to correct within a short period of time; (B) Deviations or inadequacies in research data or information, or ethical deficiencies in the research.
- (5) The results of the research fail to meet the research objectives.

Article 11. Stipulates that all published articles shall be published under the author's real name (including both Chinese and English names). The authors are responsible for proofreading the printed versions, and are solely responsible for any errors after publication. If an article is submitted to multiple journals simultaneously, violates academic ethics, or infringes on the copyright of others, the author shall bear all related legal liabilities, and the journal will not accept submissions from that author for two years.

Article 12. If the journal deems accepted manuscripts, including English articles or abstracts, to require English editing, the author must commission a professional editor to do so. If the editorial board still deems the manuscript inadequate after editing, the journal will send it to a professional editor for further revision. The editing costs will be borne by the author and reimbursed based on actual expenses.

Article 13. Upon acceptance of a submitted manuscript, the author agrees to authorize this journal to publish the full text in print, CD-ROM, or online, and further

authorize the "National Library Remote Library Service System" and other databases with which this journal has signed cooperation agreements (including the Taiwan Humanities and Social Sciences 100-Journal Database, Yue Dan Knowledge Base, Taiwan Education Research Information Network, TOAJ , CEPS , EBSCO , Ericdata , HyRead , ProQuest , etc.) to reproduce the manuscript, provide services online, and authorize users to download, print, and browse it, and to make appropriate format modifications to meet the needs of their databases. Other copyright authorization matters shall be handled in accordance with the relevant provisions of the Copyright Act.

Article 14. This rule was adopted by the editorial board of this journal and is subject to amendment.